

**PINE RIVERS GOLF CLUB Inc.**  
**MINUTES OF the GENERAL COMMITTEE MEETING**  
**HELD – 15 FEBRUARY 2010**

**OPENING:** Frank Phillips opened the meeting at 6.58 pm.

**ATTENDANCE:** Renee Saunders, Jay Taylor, Craig Heath, Andrea Kendall, Ian Good, Frank Phillips

**APOLOGIES:** Glenn Kendall

**MINUTES OF PREVIOUS MEETING:** Andrea queried Jay regarding the outcome of letter of complaint from Evelyn Baxter and Jay confirmed he would be speaking to Roberta Wenk. Frank asked if he could do this as soon as possible and then speak to Evelyn. If discussion is unsuccessful a letter will be then be prepared.

**Moved:** Craig Heath

**Seconded:** Renee Saunders

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**INWARDS CORRESPONDENCE:**

1. Letter from Brian Bramble dated 11 December 2009 asking for termination of his membership. Letter to be sent in reply confirming acceptance of his resignation from the club.
2. Letter from Queensland Government dated 4 February 2010 requesting copies of club documentation. Frank noted that the documentation was forwarded to Liquor Licensing Commission and will now be forwarded to correct department.
3. Letter from Trevor Hawkins dated 29 January 2010 regarding golf cart levy. Ian Good is to discuss letter with Trevor Hawkins.
4. Letter from Alan Himstedt dated 25 January 2010 thanking the committee for his Australia Day award nomination.

**OUTWARDS CORRESPONDENCE:**

1. Letter to Donald Bramble confirming leave of absence finished and days reimbursed to membership. Frank noted that there is some contention as to the number of days to be credited and Ian Good is to discuss this with Donald Bramble.

**Moved:** Ian Good

**Seconded:** Jay Taylor

## **NEW MEMBERS:**

Full members	9
Mid week members	2
Six Month member	0
Junior member	2
Senior member	0
Corporate	1
Intermediate	0

**Moved by:** Renee Saunders

**Seconded:** Craig Heath

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## **1. REPORTS:**

### **○ Budget/Finance Reports**

Craig advised that we finished with a \$9,900 profit which was good. There was a large drop down in revenue but this was offset in direct costs. The year to date profit is around \$50k before management fees.

It was noted that there was some wet weather during January which affected turn over and Frank advised we need to meet our targets for the rest of the year to make up for the quiet month.

Frank advised that poker nights had been increased to Mondays, Thursdays and Fridays and as a result the club had the best Monday to date last week.

Invoicing to members amounts to \$260,000 – a \$120,000 increase on last year. The monthly membership payments represent \$100,000 a year.

Ian Good queried the billing advices sent out and advised that members are confused about the fees. He also noted that last year's fees were not shown on the invoice. Ian would like to show members how the membership amounts are arrived at.

**Moved by:** Ian Good

**Seconded:** Renee Saunders

### **○ Gaming/Compliance Report**

1. Monthly Variances Report- Form 61
2. Monthly Gaming Reconciliation Report- form 42
3. Maxgaming Tax Invoice – A/C Break-up & Meter Reads
4. Certification By Gaming Nominee
5. Monthly Self Assessment Check list
6. Exclusions Report

Item 1. There was a banking variance of \$49.26. There was a -\$139.00 variance between metered win and the reported win due to 1 hopper fill. There was a \$150.00 variance between metered cancelled credits and the reported cancelled credits due to an extra cancelled credit voucher being printed off and not cancelled.

Item 2. to 5:

Item 6.

Inward Gaming Correspondence: Nil

Frank noted that he and Darrin Lipscombe attended a gaming compliance two day gaming nominees course. This proved to be beneficial and it was found that we need to report the monthly variance ongoing each month.

**Moved by:** Ian Good

**Seconded:** Jay Taylor

- **Internal Revenue Sub Committee**

Renee reported that the sub committee had had two meetings to date. It was decided that there would be four functions/events for the year giving three months to organise and advertise them properly. The first event will be a casino night on April 24<sup>th</sup> with 80-100 people attending and tickets to be pre-sold. This will be advertised throughout club and will also be advertised in the local paper in the last two weeks if all tickets are not sold. Members can use account credit to pay for tickets if desired.

- **Golf Sub Committee**

There have been a couple of match committee meetings. The fixture book is due back this week. They are also looking into competitions during the week, set rules for play and etiquette for both social players and members.

Jay attended the Association AGM and amongst matters discussed was the concern at dwindling numbers of members in clubs generally. The Pine Rivers membership numbers were read out during meeting and Jay noted they were based on 2008 numbers and were not current which he brought to the Association's attention.

It was also noted that junior members are decreasing throughout the zone and it was considered that instead of catering to elite juniors only, a broader, more fun program was required to attract and keep junior members.

Affiliation fees will be increasing over the next couple of years to cover the new handicapping system which will cost approximately \$200,000 in Queensland alone. The new system of handicapping comes in on 9 April.

Jay then advised of a seminar he attended with Renee for a new competition called My Perfect Round. This would involve a blanket eclectic golf competition across Queensland clubs over 26 weeks. It can be run on a club competition day or any other day with a member to mark and sign card. It will finish in September with a regional final for each grade and a ladies team. The cost will be \$1.00 per week for 26 weeks with clubs opting to pay up front for members or pass on charge to members wishing to play. An interactive screen will be placed in clubs and advertising revenue is split 50/50 with the organising company and the participating clubs.

Following discussion committee voted to proceed with My Perfect Round and Frank to complete and return the invitation to participate.

- **External Revenue Sub-Committee**

Frank has discussed with Glenn Kendall the need to source funding to pay for projects. Frank has a list of projects which he will email to committee members.

Frank advised that discussions have been held with Drummonds Golf at Lawnton to rebrand the golf shop in partnership with their Drummonds franchise. This would give a broader range of merchandise to members. Drummonds would also buy the stock currently in the shop and pay club \$38,000. Some of the problems with golf shop to date include too much capital being tied up and not doing anything or creating any profit and that the club does not have buying power to realise enough profit and Drummonds has buying power. Drummonds will brand the golf shop and kit it out completely. It would be intention to enter into a 12 month contract initially to see how this worked. Members would have access to all items that Drummonds stock. The start date at present is 1 April 2010.

Frank also confirmed that the golf carts would remain under the control of the golf club as would the second hand golf balls. The staff would remain the same in the shop but consideration being given to a retail person to compliment sales.

Jay queried whether members would still consider purchasing elsewhere and get their items straight away and Frank advised that the advantages need to be put to members and that fifty per cent profit will come straight back to the club on any purchase. Jay advised that he would like this to be advised to members fully before the shop opens and Frank confirmed this can be done. Frank then called for vote to franchise golf shop as Drummonds and vote carried unanimously.

Frank advised of research into having Keno made available at the club. This would be at a cost of \$210.00 per week to introduce. After discussion

amongst committee, Frank will look at the initial set up costs. He confirmed a separate bank account would be required virtually the same as the current gaming account. Committee voted unanimously for Keno to be introduced.

**Moved by:** Ian Good

**Seconded:** Jay Taylor

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## 2. GENERAL:

Jay asked if an agreement could be put in place for recycled water to set cost in place over period of time as it seems these costs are rising greatly in the near future. Frank advised at present we do not get recycled water but different options are being researched at present.

Ian raised concerns regarding the club website and the problems with it being down so much of late. Frank advised he has a new person looking into the problems and has had two new modems put in and the site has still dropped out. He has been advised that he cannot get any more phone lines put on at Club and Telstra has checked all lines and cannot find a problem. It seems to be a fixed hardware issue and the new technician is looking into this currently.

Craig discussed having an email system for events coming up and any notices/information and being able to let members know, especially when we have such a large data base of email addresses. Internal revenue to look into this and an example is that the club is now open on Monday nights with meals being available.

Frank advised of the reshaping work still being undertaken around the course and a contract with Tims Haulage to obtain fill at \$1.00 per cubic metre. They will then provide machinery to do work around course in return. We will be taking on a \$10,000 bond in case of any damage to the course done by machinery. Jay will be advising members of any works to be done around the course in advance and Moreton Bay Shire council has agreed to works.

Frank advised that he is working on a project to carpet the whole clubhouse and we also have tables and chairs to replace all the current ones. We will keep the old tables to be used if required at future functions/events. The tables and chairs have been bought second hand and members have assisted with sanding and polishing the tables for which Frank is grateful.

An insurance broker has also been obtained to look into current insurance for club and final policies in this regard will be out in March.

Next meeting to be scheduled Monday 15 March 2010.

Meeting closed at 9.25 pm.

**Chairman's Signature**.....  
**Confirmation Date**.....