

PINE RIVERS GOLF CLUB Inc.
MINUTES OF the GENERAL COMMITTEE MEETING
HELD – 12 JANUARY 2010

OPENING: The President opened the meeting at 7:05 pm.

ATTENDANCE: Renee Saunders, Glenn Kendall, Craig Heath, Andrea Kendall, F Phillips

APOLOGIES: Jay Taylor, Ian Good

MINUTES OF PREVIOUS MEETING: Frank queried the outcome with respect to the dispute on course between Nathan Russell and an unknown person. Glenn advised that enquiries were still proceeding. Frank discussed the need for a policy with respect to bad conduct either in the clubhouse or on the golf course in relation to non members. After discussion the Committee decided that a two week ban from the club would be put in place for an initial incident. Any misconduct by a member would need to be addressed by the Committee.

Frank queried correspondence from Steve Mitchell with respect to his use of a motorised vehicle and advised this needs to be insured to be allowed on course with a cover note to be produced. A fee will also be applicable. Glenn and Andrea to correspond with Steve Mitchell.

Glenn discussed Apogee Trophies and whether they are taking up a sponsorship at the Club. This will have a bearing on whether they are used again for purchase of trophies.

Frank advised there is a box of trophies in the office of the golf shop and asked if Jay and Wade could look into these.

With respect to Jay's query last month regarding purchase orders Frank advised any of the managers can write a purchase order or a Chairperson of a committee if a budget has been approved. In respect to the vouchers from Presentation Night it was decided that the remaining money be put onto the relevant members' accounts and a list of those people to be given to the golf shop and bar staff to stop anyone cashing in vouchers presented on the night.

Andrea noted for Frank's benefit that at the last committee meeting it was agreed that the monthly member draw would go past \$1,000 with one \$100 draw for the members in attendance once the \$1,000 is reached.

Australia Day was discussed with respect to having a nine hole fun day similar to last year. Renee queried Frank as to whether the budget had been approved to which Frank replied that he had Darrin revise the figures that Renee had sent and emailed them through to Renee. Renee confirmed that she had immediately replied but had not heard back. Discussion then ensued

with a decision not to hire a band but to play the Triple J top 100 and have sweeps for the top song. The nine hole fun day would be a shotgun start at 1.00 pm leaving it possible for the Seniors and Vets to play beforehand and social players would be welcome to play in the comp or use the back nine. Also agreed that the club house would close at normal time eliminating the need for any overtime or extra staff. It was agreed to move ahead with the advertising and running of this event and budget approved in this regard. Andrea agreed to contact the local paper to have event placed in the events schedule of the paper.

Frank confirmed the figures for November gaming as follows:

- **Gaming/Compliance Report**

1. Monthly Variances Report- Form 61
 2. Monthly Gaming Reconciliation Report- form 42
 3. Maxgaming Tax Invoice – A/C Break-up & Meter Reads
 4. Certification By Gaming Nominee
 5. Monthly Self Assessment Check list
 6. Exclusions Report
- Item 1. Nil banking variances
Item 2. to 5:
Item 6.

Inward Gaming Correspondence: Nil

Moved: Glenn Kendall

Seconded: Andrea Kendall

INWARDS CORRESPONDENCE:

Nil

OUTWARDS CORRESPONDENCE:

Nil

NEW MEMBERS:

Full members	14
Mid week members	3
Six Month member	0
Junior member	0
Senior member	1
Corporate	0
Intermediate	0

Moved by: Andrea Kendall

Seconded: Renee Saunders

1. REPORTS:

o Budget/Finance Reports

Frank advised the current membership stands at 776 with 500 golfing members. He also advised he was very happy with the books as Craig had gone over these and fixed them up so they balance. He is looking at having the course and clubhouse revalued correctly which will increase assets.

Craig reported there was an actual loss of \$2593 for the month of December. This figure was affected by write backs of \$5,000 that were old and should not have been on books. There was a \$12,991 net profit for gaming in December with a net yearly profit to date of \$88,000. There was an actual net profit for the club of \$48,443 for year to date. Craig advised he was looking at costs against revenue on a daily basis to see how much revenue is made on a daily basis.

Moved by: Craig Heath

Seconded: Renee Saunders

o Gaming/Compliance Report

7. Monthly Variances Report- Form 61
 8. Monthly Gaming Reconciliation Report- form 42
 9. Maxgaming Tax Invoice – A/C Break-up & Meter Reads
 10. Certification By Gaming Nominee
 11. Monthly Self Assessment Check list
 12. Exclusions Report
- Item 1. There was a banking variance of \$4.04.
Item 2. to 5:
Item 6.

Inward Gaming Correspondence: Nil

Moved by: Renee Saunders
Seconded: Craig Heath

2. AGENDA ITEMS:

- 1) Glenn discussed getting the membership drive up and running to utilise the sixteen month membership offer. This needs to be discussed at length within the external revenue sub committee as soon as possible.

Frank discussed the sub committees and the need for delegation to be given in this regard so as not to tie up the executive committee. The sub committees would consist of internal revenue, external revenue and golf. Glenn is to finalise the make up of these sub committees. Once a sub committee has discussed and decided what course of action they wish to take they would bring this to the executive committee for final approval.

3. GENERAL:

Glenn requested the AGM notice on the website be removed and that the general minutes be posted on the website each month. All future documents to be forwarded in PDF format.

Frank advised of another break in at the golf shop Sunday night. Alcohol and golf shirts were taken. This is the second break in in three weeks. Police have been notified.

Next meeting to be scheduled Monday 15 February 2010.

Meeting closed at 9.00 pm.

Chairman's Signature.....
Confirmation Date.....