

PINE RIVERS GOLF CLUB Inc.
MINUTES OF GENERAL COMMITTEE MEETING
HELD – 13 SEPTEMBER 2010

OPENING: Glenn Kendall opened the meeting at 7.15 pm.

ATTENDANCE: Glenn Kendall, Andrea Kendall, Renee Saunders, Frank Phillips, Ian Good, Jay Taylor

APOLOGIES: Craig Heath

MINUTES OF PREVIOUS MEETING:

Jay reported that the honour boards had been updated. It was also noted that a new board is required for hole in ones. The champions trophy has been located in the clubhouse and found to have had no engraving done since 2006 and this will be rectified.

Moved: Renee Saunders

Seconded: Ian Good

INWARDS CORRESPONDENCE:

1. Email from Moreton Bay Shire dated 22 July 2010 advising that building non compliant with fire regulations and a certificate of classification is needed for display.

Frank advised that it has been found that the previous committees of the Club had not obtained building certificates from council for past building works done and had never had final inspections completed on any of the building works. The exception to this is the toilet block adjacent to the 18th tee. We have been advised if the permits are not obtained the building will be non-compliant and will be closed down. There are costly fees involved in obtaining the permits. Frank has been in discussion with the council and confirmed he will speak to David Dwyer, councillor regarding this matter urgently.

2. Letter from Doug Hardman dated 26 July 2010 regarding leave of absence due to medical reasons.
Ian Good to ascertain the dates in question so that leave can be duly noted but committee has no problems with the leave of absence in general.
3. Email from Terry Ward dated 13 September 2010 regarding age division recommendations for golfing events.
4. Email from Terry Ward regarding updating honour boards and hole in one boards.
5. Statement from Peter Dawes regarding incident at club on 11 September 2010.

6. Letter from Kerry Russell dated 13 September 2010 regarding incident at club on 11 September 2010.
7. Incident report from Tracy Phillips dated 13 September 2010 regarding incident at club on 11 September 2010
8. Letter from Peter Healy dated 26 August 2010 regarding Minutes, Management Agreement and online account.

It was noted by the committee that the management agreement is the same as that negotiated by the previous President and Treasurer three years ago. Agreed that Peter can attend the next committee meeting to read the Agreement and ask any questions he may have regarding it at that meeting. Ian Good to discuss this with Peter Healy.

Moved: Renee Saunders

Seconded: Jay Taylor

OUTWARDS CORRESPONDENCE:

1. Letter to P Healy in reply to his letter of 5 August 2010 re minutes of committee meetings, management agreement and online account.

Moved: Renee Saunders

Seconded: Ian Good

NEW MEMBERS:

Full members	6
Mid week members	2
Junior member	0
Senior member	0
Corporate	0
Intermediate	0

Moved by: Ian Good

Seconded: Renee Saunders

1. REPORTS:

o Budget/Finance Reports

Frank advised that the house income is close to where we need it to be but the golf shop is still letting us down with respect to making a profit. We need to increase social clubs coming through. It was also noted gaming was slightly down for month. There was a \$10,000 abnormal component in books for month which related to a payment to the PGA for the recent pro-am. This amount had already been paid by sponsors to the club and then passed on to PGA. The pro-am was a success with

three times the normal profit made for the day. It ran well and it was noted the golfers were happy with the course.

Craig Heath has gone through accounts and fixed up adjustments and journals and everything is now correct. Frank wanted it noted that Craig has done a fantastic job with depreciation schedules and finalising the financial accounts and records. The end of year financial report is now being completed.

Glenn requested that all reports be back by end of September so that the annual report can be prepared by mid October.

Moved by: Frank Phillips
Seconded: Renee Saunders

- **Gaming/Compliance Report**

1. Monthly Variances Report- Form 61
2. Monthly Gaming Reconciliation Report- form 42
3. Maxgaming Tax Invoice – A/C Break-up & Meter Reads
4. Certification By Gaming Nominee
5. Monthly Self Assessment Check list
6. Exclusions Report

Item 1. There was a banking variance of -\$49.92 in the month due to a gaming cheque not being calculated into the banking on 22 August 2010.

Inward Gaming Correspondence: Nil

Moved by: Frank Phillips
Seconded: Ian Good

- **Internal Revenue Sub Committee**

Renee reported that the wine dinner had been postponed to 9 October due to wine suppliers being unable to attend any earlier.

Moved by: Renee Saunders
Seconded: Ian Good

- **External Revenue Sub-Committee**

Frank noted that there had been 2,349 hits on the club website during June/July with 874 of these by visitors. We also have a facebook page with fans increasing each month.

Tim is continuing to speak to businesses with 300 seen to date.

Also noted that 1000 people per month are playing poker.

There is a new 2 for 1 deal on the website.

A membership drive will be conducted in the Warner/Cashmere area.

Moved by: Ian Good
Seconded: Renee Saunders

o **Match Committee**

Jay reported that the club championships and Pro-Am went extremely well. Jay discussed the new rules from Golf Australia which are phase 2 and can be implemented by clubs now through to January 1, 2011.

It was also noted that the conditions of play were well displayed prior to the club championships which helped to make the event run smoothly.

Moved by: Jay Taylor
Seconded: Renee Saunders

2. GENERAL:

The committee discussed an incident which occurred in the clubhouse on 11 September 2010 between members and guests attending a 21st birthday. It was noted that no charges have been laid by police who attended. Witness statements were considered.

It was confirmed that processes will be looked at to ensure this does not occur again. The licensee of the club will not tolerate any infringements of the liquor licensing laws and all bar staff and future security persons will be reminded that no further service is to be given to patrons who are under the influence of alcohol.

Renee wanted it noted how well Col and the grounds staff have done with the course in recent times.

Next meeting to be scheduled Monday 11 October 2010.

Meeting closed at 9:25 pm.

Chairman's Signature.....
Confirmation Date.....