

PINE RIVERS GOLF CLUB Inc.
MINUTES OF GENERAL COMMITTEE MEETING
HELD – 15 MARCH 2010

OPENING: Glenn Kendall opened the meeting at 7.10 pm.

ATTENDANCE: Glenn Kendall, Renee Saunders, Jay Taylor, Andrea Kendall, Ian Good, Frank Phillips

APOLOGIES: Craig Heath

OBSERVER: Justin Maker

MINUTES OF PREVIOUS MEETING: Ian advised that Brian Bramble had spoken to him regarding a refund of his membership fees which he had paid up to October 2010. Glenn noted that Brian Bramble's previous letter was a letter of resignation that had been accepted and made no mention of a request for refund of fees. It was suggested that Ian advise Brian to write a letter to the committee requesting a refund and stating his reasons for this.

Glenn queried progress with My Perfect Round and Frank confirmed that he had advised the organisers of the club's interest and was waiting to hear back from them. Jay advised that there were approximately 40 other clubs either signed or about to sign to be part of the competition.

It was advised that Apogee Trophies had agreed to sponsor a monthly medal and also tee signage and on that basis we would continue to obtain trophies from them.

It was noted by Secretary that a letter was omitted from outgoing correspondence namely letter to Trevor Hawkins from Glenn Kendall dated 12 February 2010 regarding golf cart levy.

Moved: Ian Good

Seconded: Jay Taylor

INWARDS CORRESPONDENCE:

1. Letter from Peter Healy dated 24 February 2010 requesting consideration be given regarding his eligibility for the senior discount on the basis that his 65th birthday was in November 2009, prior to the AGM. Discussion was undertaken by the committee including the intent of the committee prior to the AGM with respect to the discount available to senior members and the intent of the Minutes of the AGM. Minutes of the general committee prior to the AGM were revisited also

and discussed. It was agreed that the intent of the minutes of the AGM were as follows:

“Up to the 28 February 2010 any person who has attained the age of 65 and has had 5 continuous years of service to the Pine Rivers Golf Club may apply for the 50% discount available to seniors and veterans. Any person whose 65th birthday falls outside the 28 February 2010 and has had 5 continuous years of service to the Pine Rivers Golf Club may apply for the new discount rate of 20%.”

Moved: Renee Saunders

Seconded: Frank Phillips

A letter will be sent back to Peter Healy confirming that the wording in the AGM minutes as ambiguous and has since been rectified.

2. Letter from Hervey Bay Golf and Country Club regarding reciprocal rights dated 27 January 2010 but not received until late February 2010 due to incorrect address.
3. Email from Golf Management Australia (Qld) regarding My Perfect Round.
4. Letter from Trevor Hawkins to the management committee dated 28 February 2010 advising that he has his own cart and requesting an exemption from the cart levy due to disability. Glenn Kendall to reply to this letter.
5. Letter from Trevor Hawkins to the management committee dated 1 March 2010 regarding the Discrimination Act.
6. Email of complaint from member of the public dated 1 March 2010 regarding an incident in the clubhouse involving Trevor Hawkins on 27 February 2010.
7. Letter from Trevor Hawkins 14 March 2010 in response to complaint made by member of the public following an incident in the clubhouse on 27 February 2010.
8. Letter from Ian Good to the committee regarding incident in the clubhouse on 27 February 2010.
9. Email from Ron Ruschen dated 5 March 2010 to Frank regarding insurance covered by affiliation fees.
10. Emailed response from Trevor Hawkins to Glenn Kendall dated 14 March 2010.
11. Three letters from Trevor Hawkins to the management committee dated 15 March 2010 regarding golf cart levy.
12. Letter from Eddie Boudette, Hon. Secretary of North Brisbane District Veteran Golfers Association received 26 February 2010 regarding booking of course for July 12 2010 and requesting a charge at members' rates for visitors to use carts for event in an effort to attract more players. After discussion committee agreed that a letter would be sent in reply offering discounted rates for carts for that day only proportionate to the amount of carts hired.
13. Medical certificate received with respect to Keith Rolls.
14. Medical certificate received with respect to Andrea Kendall.

15. Letter from Les Collophen regarding fees and senior's discount asking if he can pay to June 30, 2010 at full members rate and then discounted seniors and veterans rate from 1 July 2010. Letter to be sent in reply advising this is not possible.
16. Letter from Mary-Anne O'Neill member for Kallangur dated 8 March 2010 advising of the launch of the Kallangur Electorate Volunteer Awards.
17. Letter from Golf Shop to the committee requesting a ruling on numbers of players allowed to play in one group. After discussion committee agreed that the golf shop be advised groups of four social players allowed on the course. The golf shop is to use discretion with respect to number of members allowed on the course in each group. This would be dependent on where group is in the field and whether golf carts are being used. Jay asked to discuss with golf shop and arrange for notices to be displayed in the shop regarding this ruling and also addressing course etiquette and appropriate attire on the golf course.
18. Correspondence obtained from Golf Australia regarding public liability insurance which affiliation fees do not cover and their offer to provide this insurance.

OUTWARDS CORRESPONDENCE:

1. Letter to Brian Bramble dated 19 February 2010 accepting request for a termination of membership.
2. Email to Ron Ruschen from Tracy Phillips dated 5 March 2010 regarding insurance.
3. Letter to Trevor Hawkins from Glenn Kendall dated 9 March 2010 to attend committee meeting regarding complaint made regarding his behaviour in the clubhouse on 27 February 2010.
4. Email to Trevor Hawkins dated 12 March 2010 requesting confirmation as to why he could not attend committee meeting.

Moved: Ian Good

Seconded: Jay Taylor

NEW MEMBERS:

Full members	5
Mid week members	0
Six Month member	0
Junior member	1
Senior member	0
Corporate	0
Intermediate	0

Moved by: Renee Saunders

Seconded: Jay Taylor

Discussion was then held regarding correspondence received from Trevor Hawkins and his failure to show cause as to why he could not attend committee meeting to answer to a complaint regarding his behaviour. It was noted that there are two entirely separate matters before the committee, a) the non payment of the cart levy by Trevor Hawkins and; b) a complaint made about Trevor Hawkins' conduct in the clubhouse on 27 February 2010.

With respect to the non payment of the golf levy it was agreed that a letter be sent to Trevor Hawkins advising that his request for an exemption of the maintenance levy imposed on golf carts be denied. Payment of the levy is to be made in full by close of business on 19 March 2010 and no further correspondence will be entered into on the matter.

With respect to the incident in the clubhouse on 27 February 2010 and subsequent complaint made a letter is to be sent to Trevor Hawkins giving a first and final warning and noting that a breach of the code of conduct is a serious matter and his actions were inappropriate. Any further breach of the code of conduct will not be tolerated and termination of membership will be considered.

A letter is to be sent to the member of the public advising of the outcome of the committee's decision and offering three free meal vouchers.

1. **REPORTS:**

○ **Budget/Finance Reports**

Frank advised that the actual income was lower than the budgeted income and there was a net result of a loss of \$5,500 for February. This was due largely to the wet weather over the month.

Moved by: Ian Good

Seconded: Renee Saunders

○ **Gaming/Compliance Report**

1. Monthly Variances Report- Form 61
2. Monthly Gaming Reconciliation Report- form 42
3. Maxgaming Tax Invoice – A/C Break-up & Meter Reads
4. Certification By Gaming Nominee
5. Monthly Self Assessment Check list
6. Exclusions Report

Item 1. There was a banking variance of \$1,059.76. This was due to under banking on 5 February 2010 of \$522.01 and on 8 February 2010 of \$540.01. There was a final \$2.26 banked variance due to miscalculation of figures.

Item 2. to 5:

Item 6.

The under banking was done on Darrin's behalf. Darrin has now undergone training and a gaming nominee course to better understand the gaming process.

Inward Gaming Correspondence: Nil

Moved by: Ian Good

Seconded: Jay Taylor

- **Internal Revenue Sub Committee**

Renee reported that the casino night which was to be on April 24th will need to be postponed as the people that conduct the night are booked out. Tentative dates have been made for the casino night to take place on either 21st or 28th August and the date will be confirmed by June for this. A wine appreciation night with dinner and a talk by a qualified speaker about wine will be held on April 24th instead and we are looking at up to 50 people to attend. Tickets will be pre-sold and advertising will be done in the local paper.

- **External Revenue Sub-Committee**

Frank advised that government grants are being looked into for development for juniors, indigenous and seniors and veterans with up to \$52,000 funding available. A package is being put together to submit to get people actively involved in sport and recreation.

Council will start on the road to Lakeside in April 2010.

Moved by: Ian Good

Seconded: Jay Taylor

2. **GENERAL:**

Nil

Next meeting to be scheduled Monday 12 April 2010.

Meeting closed at 10.10 pm.

Chairman's Signature.....
Confirmation Date.....