

PINE RIVERS GOLF CLUB Inc.
MINUTES OF GENERAL COMMITTEE MEETING
HELD – 16 August 2010

OPENING: Glenn Kendall opened the meeting at 7.10 pm.

ATTENDANCE: Glenn Kendall, Andrea Kendall, Renee Saunders, Frank Phillips, Ian Good, Craig Heath

APOLOGIES: Jay Taylor

MINUTES OF PREVIOUS MEETING:

Glenn asked that the honour boards be brought up to date within two weeks.

Glenn asked that the thermometer be put back on the screen to show monies raised from raffles and functions.

Moved: Renee Saunders

Seconded: Ian Good

INWARDS CORRESPONDENCE:

1. Letter from Queensland Government regarding Queensland Week sponsorship undated.
2. Letter from Peter Healy dated 5 August 2010 regarding minutes, management agreement and on line accounts
3. Emails from Trevor Hawkins dated 2 August, 10 August and 12 August 2010.
4. Letter addressed to Jay Taylor from Wayne Fell dated
5. Letter from J Muddle regarding course marshalling on weekends undated.
6. Letter from David Dwyer, Moreton Shire Council dated 3 August 2010 re Pro Am sponsorship.

Moved: Renee Saunders

Seconded: Craig Heath

OUTWARDS CORRESPONDENCE:

1. Letter to Anti Discrimination Commission returning signed conciliation agreement dated 20 July 2010.
2. Letter to Mr W Turner dated 26 July 2010 in reply to his letter dated 30 June 2010.

Moved: Renee Saunders

Seconded: Ian Good

NEW MEMBERS:

Full members	10
Mid week members	2
Junior member	1
Senior member	0
Corporate	0
Intermediate	0

Moved by: Ian Good

Seconded: Renee Saunders

1. REPORTS:

○ Budget/Finance Reports

Craig advised he is still going through the end of year accounts and balance sheet to ensure all entries are correct and ready to go to auditor. Frank advised of his appreciation to Craig for his efforts with the books as it has been much more detailed and in depth than what previous auditors had done.

Craig discussed how the accounting works with members' accounts and noted a journal is done when someone uses their account and is shown as a negative but there have been no amounts offset when money is credited to accounts and this needs to be rectified.

Frank reported that turnover of nearly \$1,000,000 had occurred in the golf shop and house. He has been looking at the budget for the coming year and would be looking at \$3,720,000 turnover. It is noted that gaming has consistently assisted with turnover and without this the club would struggle. He noted we need to focus on getting people out on the golf course as that is where we can make profit.. He also noted the need to get Saturday's sponsored.

Moved by: Craig Heath

Seconded: Renee Saunders

○ Gaming/Compliance Report

1. Monthly Variances Report- Form 61
2. Monthly Gaming Reconciliation Report- form 42
3. Maxgaming Tax Invoice – A/C Break-up & Meter Reads
4. Certification By Gaming Nominee
5. Monthly Self Assessment Check list

6. Exclusions Report

Item 1. There was a banking variance of \$23.13 due to an extra \$22.00 put into a hopper on machine 8 plus other small variances on other machines during the month.

There was a banking variance of -\$527.25 for the month due to training new employee in doing cash clearance on the machines and the calculation was incorrect on Monday 5 July 2010 of \$318.26 and Monday 19 July 2010 in sum of \$209.98

Inward Gaming Correspondence: Nil

Moved by: Craig Heath

Seconded: Ian Good

○ **Internal Revenue Sub Committee**

Renee reported that another wine dinner would be held on 25 September 2010.

Presentation night would also follow.

Renee discussed having a happy hour and bbq for the last round of the club championships and she is to discuss this with Darren,

Moved by: Renee Saunders

Seconded: Craig Heath

○ **External Revenue Sub-Committee**

Tim has spoken to 180 businesses in last few weeks regarding sponsorships and functions and is preparing a data base of employers in this regard.

It was queried why sub juniors were not attending on Saturdays and Frank advised that sessions were being held on Sundays and during week now.

Glenn advised he felt club should be doing regular membership drives. It was suggested that businesses we have email addresses for should be approached and also seek to obtain Drummond's data base and email everyone regarding new memberships.

Frank advised he would set up a meeting with Tim next week to look at target groups. Ian suggested we look at older population as well and get them playing mid week and perhaps offer some free group lessons.

Ian noted that there were six spotters arranged for the upcoming pro-am from the seniors and veterans and that everyone was assisting with a course clean up following the Tuesday afternoon competition.

Moved by: Ian Good

Seconded: Renee Saunders

- **Match Committee**

Craig reported on behalf of Jay that Wade attended the Zone meeting where pennants was discussed. There will be five a side teams this year and Jay needs to look at putting up nomination forms for all teams and get organised.

It was discussed that Drummonds be asked to sponsor shirts for all pennants teams and to have the same colour shirt and design for all teams. It was noted that there has been trouble with the supply of monthly medal shirts and this will be rectified forthwith.

Glenn queried if conditions of play were up for the club championships and was advised these were on display.

Ian suggested that Col should have some say about when club championships are set and whether the date for these should be moved. Renee noted difficulty in not having them clash with any other Golf Queensland fixtures.

Moved by: Craig Heath

Seconded: Renee Saunders

2. GENERAL:

In regards to the further correspondence received from Trevor Hawkins it is noted by the committee that the complaint has been settled to everyone's satisfaction. With respect to an incident in the clubhouse on 3 August 2010 involving Trevor Hawkins the committee notes it is awaiting legal advice with respect to the incident and any ramifications arising there from.

Glenn advised he was taken down to the newer cart shed on Saturday and shown the lock which is very difficult to open and the door handle is broken. Frank advised he will get this fixed along with the lock on the toilet at the 18th.

Glenn noted that there was a social player on the course on day of mixed foursomes with a tshirt on and the pro shop staff need to be aware of this and who is going out on course. Frank noted that a course marshal would be of assistance in this regard as well as keeping players moving and doing the right thing. Glenn confirmed he would be ringing Jon Muddle to discuss his offer of helping with course marshalling.

Andrea noted social players held up the field on the last nine holes of the mixed foursomes. It was noted by the committee that overall the 27 holes was finished in good time.

Frank advised he did a complete review of staff inductions, certificates required by staff, advised of expectations and code of conduct.

Ian advised that Peter McCosker had asked for support in raising money for HSP research and committee agreed that we can look at assisting with this later in the year.

Ian asked Frank to explain why Golf Queensland does not cover insurance on golf carts and why there is a need for extra insurance. Frank advised the Golf Queensland cover is not broad enough and further cover had to be taken out to properly insure golf carts.

Ian noted that a charity day is being held for Keith Rolls' wife to give some financial assistance.

Next meeting to be scheduled Monday 13 September 2010.

Meeting closed at 9:35 pm.

Chairman's Signature.....
Confirmation Date.....